



DEPARTMENT OF HUMAN SERVICES

DIVISION OF MENTAL HEALTH

Hillsview Properties Plaza, East Highway 34

c/o 500 East Capitol

Pierre, South Dakota 57501-5070

Phone: (605) 773-5991

FAX: (605) 773-7076 TTY: (605) 773-5990

www.state.sd.us/state/executive/dhs

MEMORANDUM

DATE: October 6, 2008

TO: QMHP Participants
CMHC Executive Directors

FROM: Heather Nelson
Program Specialist

SUBJECT: Qualified Mental Health Professional (QMHP) Endorsement Training

This memo is to inform you that the next training and testing for the Qualified Mental Health Professional Endorsement will be held on **Thursday, December 11th from 1:00 pm- 4:00 pm, Central time (12:00 pm-3:00 pm Mountain time)**. Please pass along the following information to all individuals that may be interested. **If planning on attending, please ensure your information is submitted by Wednesday, November 19th 2008. Applications received after this time cannot be guaranteed acceptance.**

The QMHP training will be held through the Dakota Digital Network Studios (DDN) in the following locations:

- Aberdeen—Northern State University (Beulah Williams Library)
- Brookings- South Dakota State University, 101 Pugsley Center, 8th & Medary, Studio 1 (Room 203)
- Madison—DSU, Room B109
- Mitchell—Mitchell Technical Institute, 821 North Capital, Room 155
- Pierre—Capital building, in the basement, 500 E. Capitol
- Rapid City—South Dakota School of Mines, 501 E. St. Joseph St., Rm 109
- Sioux Falls—USDSU, 2205 Career Place, Room 282
- Spearfish- Black Hills State University, 1200 University Station Room L020
- Vermillion—University of South Dakota, 414 E. Clark, Center for Continuing Education
- Watertown—Lake Area Vo-Tech, 230 11th St. NE, Room 125
- Yankton—Yankton High School, main entrance of high school, 1801 Summit St.

Attached you will find a brief summary of the Qualified Mental Health Professional training/testing process which details who is eligible for endorsement. **In your letter of application, please indicate under which category you qualify for endorsement as a QMHP. Individuals requesting to take the endorsement examination should submit a letter with their full name, home address, name and address of employment, telephone number, a photocopy of their respective South Dakota professional license and a copy of 3.0 CEU's, along with the \$15.00 fee.** Checks should be made out to the South Dakota Division of Mental Health. Receipt of your letter with above information and material will suffice as registration for this training/examination session.

Individuals requesting QMHP endorsement should submit information outlined below to:

South Dakota Division of Mental Health
QMHP Endorsement
East Hwy 34
% 500 E. Capitol
Pierre, SD 57501
Attn: Heather Nelson

If you have any questions, please contact the Division of Mental Health at (605) 773-5991.